

Ghostriders M.C. Club Constitution

Article 1

This club shall be known as Ghostriders M.C.

Article 2

Active members shall be riders of motorcycles, and/or persons actively concerned with the trade and/or motorcycle enthusiasts. Only active members shall be entitled to a vote in club affairs, or to win any prizes in club activities, unless same prizes are offered to the non-member public.

Article 3

The officers of the club shall be a President, Vice President, Secretary, Chief Legislative Officer, Treasurer, Sergeant at Arms, and Web Master. These officers shall constitute the executive board.

Article 4

The duties of the **President** shall be:

1. To preside at all meetings of the club.
2. To have general supervision of the affairs of the club.
3. To appoint any person or committee not otherwise ordered by the club.
4. To personally represent the club on proper occasions and in business contacts.
5. To assist all other officers of the club in their records, correspondence and other duties.
6. To promote interest on the part of each member in club life and activities.
7. To vote only when necessary to break a tie.
8. To have the sole authority to deem any voting matter brought to the attention of the Board of Directors and/or the members during a regularly scheduled meeting "Significant Importance".
NOTE: Subject matter elevated to "Significant Importance" will be handled per Section 10.

Article 5

The duties of the **Vice President** shall be:

1. To perform the duties of the president in his/her absence.
2. Responsible for contacting all club members via e-mail and/or by telephone to notify members of a special meeting of the executive board.

Article 6

The duties of the **Secretary** shall be:

1. To keep a *written* record (*minutes*) of the meetings of the club.
2. To send out notices of regular or special meetings.
3. To handle all club correspondence.
4. To perform such other duties as generally fall to that office.

Article 7

1. The duties of the **Chief Legislative Officer** shall be:
2. To monitor local and state legislative activities affecting motorcycling.
3. To communicate with the district legislative officer or AMA Congress delegate any of the legislative activities identified.
4. To work with the district, AMA Congress delegates and AMA Government Relations Department to promote programs and legislation that will benefit motorcyclist.

Article 8

The duties of the **Treasurer** shall be:

1. To collect dues from all members.
2. To collect all other money due the club.
3. To maintain club financial records and deliver reports on a timely basis.
4. Maintain the club phone/ mailing list.
5. Maintain and update the member status as directed by the executive board.
6. Maintain the club "Non Profit" status.
7. Maintain the club's "Corporation" status.

Article 9

The duties of the **Sergeant at Arms** shall be:

1. Bring the meeting to order.
2. Maintain order when required or requested..
3. Assist other board members in their duties when required or requested.

Article 10

The duties of the **Web Master** shall be:

1. Maintain the integrity of the website
2. Ensure only valid, legal, proper, appropriate, material is posted on the site.
3. Post the outcome of all voting matters.
4. Post monthly:
 - a. Newsletter (if applicable)
 - b. Next meetings agenda
 - c. Voting information (if applicable).
5. Maintain a current listing/posting of all subject matter(s)and links.
6. Maintain club archive(s)

Article 11

The duties of the **Executive board**:

1. To act for the club in all matters ordered by the club.
2. To properly investigate and present to the club all business or important activity situations.
3. To have general control over all club affairs.

Articles 12

The duties of the Referee shall be to have general supervision over all sanctioned competition events promoted by the club. The responsibilities of the referee are described in the AMA rulebooks.

Article 13

All elective offices shall be nominated during the months of February and March with the election to be held during the regular scheduled April meeting. All officers shall hold office for one year or until their successors are elected and qualified. NOTE: In addition to accepting nominations during the regularly scheduled August meeting, nominations may (at the discretion of the Board of Directors) be solicited via a nomination application printed in the monthly newsletter, and/or via a phone call to the club secretary or designated individual, and/or via e-mail.

Article 14

The regular meetings of the club shall be held on the third Thursday of each month at 7:00 p.m., but the president or executive board may call a special meeting at any time by advance notice. Posting a special meeting on the web site and via e-mail at minimum 2 days in advance will constitute "advance notice".

Article 15

The constitution *or* By Laws may be amended, by a majority vote of active members present at a club meeting. If a quorum (see Section 10) is not present, the amendment(s) will be sent via e-mail and/or telephone. A new vote combined with proxy votes will then determine if the amendment(s) be allowed.